

# LEVEL 1 LICENSE EXTENSION

Mail with a \$25 fee to:  
Amanda Charlesworth  
Educator Licensing  
250 East 500 South  
P O Box 144200  
Salt Lake City, UT 84114-4200

This form is to be used for those with a Level 1 license who have taught three years in Utah, who cannot renew the Level 1 License, but are unable to upgrade to the Level 2 license\*. Mail this completed form, along with a check for \$25 made out to "USOE" to the address above.

We are requesting a one year extension (one time only) of the Level 1 license for the educator listed below.

Applicant's Name:

Mailing Address:

E-mail:

Daytime Phone:

SS# or CACTUS ID#:

This extension is requested for the following reason:

The following strategies will be used to assist the teacher to complete EYE:

Signature of District Superintendent or H. R. Director: \_\_\_\_\_

District: \_\_\_\_\_ Date: \_\_\_\_\_

## USOE APPROVAL

☐ Approved

☐ Denied

Signed: \_\_\_\_\_

\*R277-504-F Under no circumstances shall a teacher be permitted to teach for more than three years on the Level 1 license without qualifying for the Level 2 license.

R277-522-4A(1) The school district may make a written request to the USOE Educator Licensing Section for a one year extension of the Level 1 license in order to provide time for the educator to satisfy entry years enhancements.

Faxed copies are not accepted.

3/2008